

OKLAHOMA CITY COMMUNITY COLLEGE
Social Sciences
Minutes of Meeting
January 16, 2003

Present:

Mendy Bergin
Trish Bilcik
Chuck Carselovey
Dana Glencross
Ron Gray
Ray McCullar
Nancy Pietroforte

David Shadrick
Jessica Sheetz-Nguyen
Jerry Stewart
Gloria Stewart
Peggy Tampkins
Rick Vollmer
Cecelia Yoder

Absent:

Richard Anglin
Jane Carney
John Hughes
Peggy Jordan
Dana Tuley-Williams

Good News:

Thomas will be back Monday ready for classes Tuesday.
Budget cuts are not as bad as expected in January; travel money left but most is taken.
No birthdays in January.

Pat Stowe attended the meeting and introduced Jenna Howard, a new employee who works with students with disabilities. Jenna explained what she does, and told faculty what to do if they have questions. She provided a brochure with changes effective Spring 2003.

To better handle the override forms, Department Chairs will keep a supply in their office. This will eliminate the office handing them out and then sending the student off to find the instructor. Instructors may also keep some forms on hand, or walk the student to the office and sign one. A new policy on how to handle overrides could be in the works.

Faculty were provided a form that will include office hours and class schedule along with room numbers. They were asked to complete and turn in to Wanda. This form will not be posted, but will be kept in the office for reference.

Richard is the NISOD recipient. He will attend the meeting in Austin, Texas on Memorial Day Weekend.

The Assessment workshop for faculty is 11:00am-1:00pm Friday. The other times listed are for other groups.

Our FAX machine died and we have a new one. It works basically the same as the other one. It's located in the room with the Scantron machine.

The Bookstore will not be open on Saturdays after January 25. Notices will be sent out or posted on how Fast Track students can get their books and supplies.

The catalog will be in the office for proofing the end of this month, so get ready if you have any changes you want to make.

Ms. Bilcik went over the bad weather policy.

Mendy announced that the OKC public schools will be changing their start date. So, if you have young children, start making plans for their care.

Chuck reported the IAPC Committee is working on a policy for student dishonesty. If you have ideas, let him know.